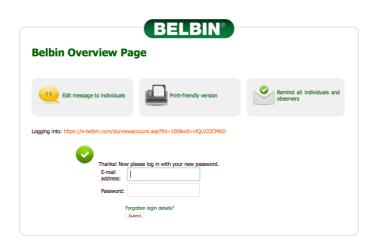# Accessing Your Working Account

To protect your Belbin data, and control who can access it, you will be prompted by the system to reset your own **"Working Account HOLDER Password"**.   This is a new password created by you, not the **"Working Account Password"** that is our main system reference.

STEP 1 – Click the check progress link in the email you received to access the Belbin online system and then accept the Terms and Conditions.

STEP 2 – Hit the "RESET" button, an email is then sent to the email address for that account, click through from the link provided, and create a NEW "Working Account HOLDER Password" for your access (not the starting / existing Account Password).

STEP 3 – Now login using the Email Address used for that working account / of the owner of the working account and the 'NEW' password that you have just created.

You should now be in the main 'hub' page for your account and able to enter the emails for the people that you wish to profile.

If you have any questions please contact us:

(T) 1300 731 381 (E) Belbin@SabreHQ.com